

SOCIAL CARE SERVICES SCRUTINY BOARD
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED February 2016

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Board. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Scrutiny Board and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
27 November 2014 063	62/14 INTERNAL AUDIT REPORT: REVIEW OF THE ADMINISTRATION OF LOOKED AFTER CHILDREN'S FINANCES	The Committee notes progress against the Management Action Plan, and commends officers for their prompt response to areas of concern identified in the audit. It requests that Internal Audit circulate the follow-up of the Management Action Plan once completed to provide a final assurance on this area.	Internal Audit	The Service have reported that the actions in relation to this audit are now complete.	January 2016
10 April 2015 064	RECRUITMENT & RETENTION AND WORKFORCE STRATEGY [Item 8]	That the Select Committee continues to monitor the situation in relation to recruitment and retention in the service and receives a further report in January 2016. Recommends that the Directorate and HR liaise with the voluntary sector including the Surrey Coalition of Disabled People in the recruitment and retention of 'returning staff'.	Area Director – Mid Surrey Strategic HR & OD Relationship Manager	Scheduled for September 2016	January 2016

Item 14

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
10 April 2015 065	THE FUTURE OF SURREY COUNTY COUNCIL RESIDENTIAL CARE HOMES FOR OLDER PEOPLE [Item 9]	The Committee recommends that consideration be given to all staff to ensure that they are given ample opportunities to continue working for ASC or within the council.	Strategic HR & OD Relationship Manager		<i>September 2016</i>
25 June 2015	OFSTED BRIEFING AND UPDATE [Item 7]	That the strategy on recruitment and retention of social workers is shared with the Board at a future meeting.	Deputy Director of Children, Schools and Families	Interim Update scheduled for March 2016.	
25 June 2015 Page 164	OFSTED BRIEFING AND UPDATE [Item 7]	That a joint session is organised with the Education and Skills Board to explore the multi-agency approach to safeguarding in schools and other education provisions.	Democratic Services	The Education and Skills Board is due to look at its proposed Forward Work Programme on 17 September 2015 – a session will be scheduled for January 2016	<i>January 2016</i>
9 July 2015	ADULT SOCIAL CARE STRATEGIC DIRECTOR'S UPDATE [Item 5]	That the 0-25 pathway being co-designed by Adult Social Care and Children, Schools and Families is scrutinised by this Board.	Strategic Director Scrutiny Officer	An update on the Special Educational Needs and Disabilities (SEND) work-stream will be reported to the Education and Skills Board on 22 October. There is scope for the two Boards to establish	<i>March 2016</i>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
				a cross-Board group to look at SEND and the 0-25 pathway in 2016.	
9 July 2015	DEPRIVATION OF LIBERTY SAFEGUARDS (DOLS) [Item 6]	That the Board is kept up to date on progress made on recruiting and training Best Interest Assessors (BIA) and the funding issues.	Practice Development Manager		July 2016
9 July 2015	SURREY SAFEGUARDING CHILDREN BOARD: CHILD SEXUAL EXPLOITATION [Item 9]	That officers work proactively with other safeguarding partners to ensure a single-point of contact for CSE is implemented across each organisation;		Discussed at the January meeting. Update requested for six months time	January 2016
9 July 2015	SURREY SAFEGUARDING CHILDREN BOARD: CHILD SEXUAL EXPLOITATION [Item 9]	That officers provide a further report demonstrating an analysis of trends and patterns related to CSE in 12 months' time.	Democratic Services	This will be added to the Forward Work Programme once 2016 dates are finalised	July 2016
9 July 2015	ADULT SOCIAL CARE DEBT [Item 8]	That work continues to increase the level of take-up of direct debit payments from 65%	Head of Resources		July 2016
9 July 2015	ADULT SOCIAL CARE DEBT [Item 8]	That officers explore the possibility of benchmarking the council's level of debt with other local authorities.	Head of Resources		July 2016

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
9 July 2015	ADULT SOCIAL CARE DEBT [Item 8]	That the data held on the level of adult social care debt as outlined in Appendix A of the report is extended to show how long unsecured debt has been outstanding e.g. 3 months, 6 months, 12 months.	Head of Resources		July 2016
7 September 2015	WORKING TOGETHER TO SAFEGUARDING CHILDREN 2015 [Item 7]	That an assessment is undertaken to establish the Council's expenditure for recent additional responsibilities to the Council following the Counter-Terrorism and Security Act, 2015 passing into law.	Community Safety Unit Senior Manager Gordon Falconer	This has been referred to officers, and will be reported back to the Board.	March 2016
7 September 2015	WORKING TOGETHER TO SAFEGUARDING CHILDREN 2015 [Item 7]	That officers work with key partners in the voluntary, community and faith sector to identify possible training gaps for front-line agencies in relation to CSE, FGM and Radicalisation.	Head of Safeguarding	Was discussed at January meeting. Recommended to return alongside Annual Report	January 2016
7 September 2015	WORKING TOGETHER TO SAFEGUARDING CHILDREN 2015 [Item 7]	That the latest report of the FGM Task and Finish Group is shared with the Board and a further update brought in 12 month's time.		This report has been circulated. Added to FWP	January 2016
7 September 2017	WORKING TOGETHER TO SAFEGUARDING CHILDREN 2015 [Item 7]	That progress on the County's Prevent Strategy Action Plan be brought to the Board in 12 month's time	Community Safety Unit Senior Manager	This will be added to the Forward Work Programme once 2016 dates are finalised	January 2016

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
7 September 2015 Page 167	BETTER CARE FUND POSITION STATEMENT [Item 9]	<p>The Board recommends that the Cabinet Members for Adult Social Care and Health and Wellbeing write to the Secretary of State for Health to outline the Government's rationale for asking Surrey CCG's to make 5% savings in their budgets this year as well as proposed reduction to ASC and Public health funding</p> <p>The Board encourages Local Joint Commissioning Groups to involve Local Committees in the development of health and social care integration in their areas.</p> <p>Board Next Steps: A joint session is convened with the Wellbeing and Health Scrutiny Board in early 2016 to consider the outcomes of the six local plans outlined at this meeting.</p>	<p>Cabinet Member for Adult Social Care, Independence and Wellbeing</p> <p>Cabinet Member for Wellbeing and Health</p> <p>Scrutiny Officer</p>		<i>May 2016</i>
30 October 2015	CHILDREN'S IMPROVEMENT PLAN 2015 – UPDATE [Item 6]	<p>That the Board to establish a Performance and Finance Sub-Group that will track Children, Schools and Families progress against key performance milestones set out in the plan, in addition to budget planning.</p> <p>Membership: Keith Witham, Margaret</p>	Deputy Director - Children's, Schools and Families		<i>May 2016</i>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
Page 168		<p>Hicks, Ken Gulati, Yvonna Lay, Ramon Gray, Ernest Mallet and Fiona White.</p> <p>That officers clarify the formal mechanisms by which District and Borough Councils can share information and concerns related to safeguarding issues, particularly in relation to housing, taxi and premises licensing.</p> <p>That the Board receives an update on what actions have to be taken in line with the Improvement Plan to ensure the views of children and young people are heard.</p> <p>That the report receives a further report on the step-down processes in place for children's and families receiving support from children's services</p>			
30 October 2015	<p>MENTAL HEALTH CRISIS CARE CONCORDAT AND MENTAL HEALTH CODE OF PRACTICE: AN UPDATE [Item 9]</p>	<p>That the Scrutiny Board reviews the roll out of the Safe Havens across the remaining five Clinical Commissioning Group areas in Surrey including the financial sustainability of these projects.</p> <p>That an update is provided on the implementation of the Single Point of Access Project.</p>		Senior Commissioning Manager	<i>May 2016</i>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
		That there is liaison between Surrey Police and Hampshire Police on good practice usage of the Aldershot Safe Haven for people in mental health crisis		Scrutiny Board Chairman and Police and Crime Panel Chairman	
25 January 2016 Page 169	ADULT SOCIAL CARE QUALITY ASSURANCE TASK & FINISH GROUP OUTCOMES [Item 7]	<p>The Board:</p> <p>Supports the proposals as outlined in the report, concluding the task and finish group work</p> <p>Supports the first phase of implementation and areas of further work, as outlined in the report, to be set up and managed as a new multi-agency project</p> <p>Recommends that Officers return to the Board when they have an implementation plan for the Board to review</p>	Head of Quality Assurance and Strategic Safeguarding		May 2016
25 January 2016	SURREY FAMILY SUPPORT PROGRAMME [Item 8]	<p>The Board notes:</p> <ul style="list-style-type: none"> • the success of this multi-agency and preventative approach in achieving the first phase of the Family Support Programme; and • the significant contribution the Family Support Programme can play as part of the emerging Preventative and Early Help Strategy and other 	Head of Family Services		May 2016

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
Page 170		<p>preventative initiatives across the Council and with Surrey partners.</p> <p>The Board requests further information, following the DCLG's national evaluation of the Troubled Families Programme, regarding the various savings made by the agencies involved in the Surrey Family Support Programme.</p> <p>The Board expresses concern regarding the proposed per capita Government funding of the programme and asks that the Cabinet take up this point to ensure the continuance of the programme beyond 2020.</p>			
25 January 2016	SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT [Item 9]	The Board recommends that a verbal update is provided by the Independent Chair on the Safeguarding Board's activity in six months time.	Independent Chair of the Surrey Safeguarding Children Board		<i>June 2016</i>